

IMPORTANT COURSE CHANGE CONSIDERATIONS



WHEN IN DOUBT, PLEASE CONSULT WITH YOUR ACADEMIC ADVISOR.

- Find your advisor here: <https://advisement.siu.edu/advisors/>

REGISTRATION DEADLINES CALENDARS:

- Refer to the calendar for each semester to find important deadlines for making changes to your schedule.
 - Learn more: <https://registrar.siu.edu/calendars/registration.php>

FULL-TIME STATUS:

- Some students are required to maintain a full-time status (Min 12 credit hours) during the term, while others can be on some type of part-time status.
 - Learn More: <https://registrar.siu.edu/students/termstatus.php>

HOLDS:

- Some HOLDS will prevent a student from being able to do any registration adds, drops, or changes (both now and in the future).
 - Learn More: <https://registrar.siu.edu/luminis/holdshelp.php>
 - **COMMON REGISTRATION HOLDS**

A3	Missing Transfer Credentials	Articulation and Evaluation Services (453-2012)	The undergraduate student has not yet turned in final transcripts from all of their prior post-secondary institutions as required for admission.
A6	Admission Checklist Items Missing	Undergraduate Admissions (618-536-4405)	The undergraduate student has not yet turned in final high school transcripts, official test scores, or other credentials required as a condition of admission.
BR	Bursar Reg (Past Due > \$1500)	Bursar (618-453-2221)	Bursar account is currently past due more than \$1500. Account now needs to be paid down to less than \$1500 in order to register for classes.
HS	Health Service Missing Shot Records	Student Health Services (618-453-4326)	Per Illinois law, proof of immunizations has not yet been completed. See here to do so.

SATISFACTORY ACADEMIC PROGRESS (SAP):

- In order to receive federal financial aid funds, students must meet 3 minimum requirements, including:
 - Pass Rate Rule – Must successfully pass 67% of hours attempted (Ws and Fs are counted against this)
 - GPA Rule – Maintain a minimum 2.0 GPA
 - Max Hours Rule - Students must complete the degree program before reaching 150% of the number of credits needed to complete their degree program. (Most degrees require at least 120 earned credit hours).
 - Learn More: <https://fao.siu.edu/process/academic-progress-policies.php>

WITHDRAWING FROM THE UNIVERSITY:

- If you are considering a complete withdrawal from the university, follow the steps below. You will remain eligible to register for the following semester if you choose to return.
 - Learn more: <https://registrar.siu.edu/students/withdraw.php>

WITHDRAWAL CONTACTS

1. Email the **Registrar's Office** at withdraw@siu.edu
2. Contact **Financial Aid**: fao@siu.edu or 618-453-4334
3. If living on campus, contact **University Housing**: housing@siu.edu or 618-453-2301
4. You may need to settle your balance with the **Bursar's Office** as well if you plan on returning: bursar@siu.edu or 618-453-2221
5. Notify your Academic Advisor: See the full list of advisors if you're unsure. <https://advisement.siu.edu/advisors/>